



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

Regular Meeting Agenda

Friday, 4 March 2016, 1:30pm

1188 E. 2nd Ave., Carnegie Building, Durango, CO 81301

- I. Introductions
- II. Presentation: State Purchasing Program
- III. Consent Agenda
 - a. 5 February 2016 SWCCOG Meeting Minutes
 - b. January 2016 Financials
- IV. Reports
 - a. Director's Report
 - b. Broadband Report (Verbal)
 - c. Legislation Update
 - d. Transportation Report
 - a. Tribal Voting Letter of Support (informational only)
 - e. VISTA Report (Includes Shared Services and Recycling)
 - f. Community Updates
- V. Discussion Items
- VI. Decision Items
 - a. Legislative Committee Policy - DRAFT
- VII. Other Items

Video/Phone Conference Info:

<https://zoom.us/j/501744447>

1-646-558-8656, Meeting ID: 501 744 447

PO Box 963, Durango, CO 81301

970.779.4592

www.swccog.org

01.03.2016

State Purchasing Contract Information

Consent Agenda

**Southwest Colorado Council of Governments
February Board Meeting
Friday, 5 February 2016, 1:30pm
1188 E. 2nd Ave., Carnegie Building, Durango, CO 81301**

In Attendance:

Andrea Phillips – Town of Mancos
Dick White – City of Durango
Rick Smith – City of Cortez
John Egan – Town of Pagosa Springs
Greg Schulte – Town of Pagosa Springs
Ernie Williams – Dolores County
Lana Hancock – Town of Dolores
Michelle Nelson – Town of Bayfield
Joe Kerby – La Plata County

Staff in Attendance:

Miriam Gillow-Wiles – Southwest Colorado Council of Governments
Sara Trujillo – Southwest Colorado Council of Governments
Jessica Laitsch – Southwest Colorado Council of Governments
Shannon Cramer – Southwest Colorado Council of Governments

Guests in Attendance:

Kip Turner – Director, Durango-La Plata Airport
Steve Parker – Chairman, Durango-La Plata Airport
John Whitney – Senator Bennet's Office
Sidny Zink – Transportation Commissioner
Roger Zalneraitis – La Plata County Alliance
Darlene Marcus – Congressman Tipton's Office
Brad Blake – La Plata County Commissioner
Scott Lewandowski – Town of Pagosa Springs

I. Introductions

The meeting was called to order at 1:40pm.

II. Item of Interest: Durango-La Plata Airport

Kip Turner and Steven Parker gave an overview of past and current airport operations. Discussed was the need for terminal, parking, ramp, and de-ice pad expansions to ensure that this \$286 million per year economic contributor is sustainable. Three options for expansion included, A) renovate the current terminal, B) expand upon the current terminal, or C) build a new terminal on the East side of the airport. Option C was accepted as this will provide a 40 to 50-year build out plan at a comparative price to the other options that would not allow space for future expansion in the future. This plan will cost approximately \$83-85 million with the FAA contributing \$35-40 million and the airport contributing \$8-9 million. This will leave \$40 million to come from tax payers. Joe Kerby said there is legislation proceeding to allow governmental entities across state lines to enter into agreements that could potentially assist with the \$40 million cost. Any future expansions will be 100% funded from the airport making this a one-time cost to the tax payers. COG members wanted to know the exact economic benefit of the \$286 million per year for each community. Roger Zalneraitis said a study is currently underway that will provide this information; this will be distributed to communities when completed. Steve

Parker suggested COG members participate in a “Go Where Your Bags Go” tour to gain a better understanding of the airport needs. A tour date and time will be arranged by COG staff.

III. Budget Hearing: 2015 Final Budget Amendment

Andrea Phillips opened the public hearing at 2:45pm. With no public questions or comments the public hearing was closed at 2:46pm.

Two documents were presented, 1) October 2015 budget amendment compared to the final budget amendment, and 2) a three-year actual comparison. Sara Trujillo commented that the largest change in the final amendment came from minimal or no movement on DoLA Technical Assistance Grant 7645 and DoLA Downtown Grant 8011. No further questions or comments were made.

Michelle Nelson motioned to approve the 2015 Final Budget Amendment, John Egan seconded, unanimously approved.

IV. Consent Agenda

- a. 7 January 2016 4CORE Meeting Minutes (Andrea, Dick, Julie, Michael)
- b. 8 January 2016 Broadband Meeting Minutes
- c. 8 January 2016 SWCCOG Meeting Minutes
- d. 26 January 2016 Executive Committee Meeting Minutes (Andrea, John)
- e. December 2015 Financials

Andrea Phillips requested a motion to separate these items for approval.

Dick White motioned to separate the consent agenda items for individual approval, Michelle Nelson seconded, unanimously approved.

7 January 2016 4CORE Meeting Minutes (Andrea, Dick, Julie, Michael)

Dick White motioned to approve the 7 January 2016 4CORE Meeting Minutes, Andrea Phillips seconded, unanimously approved.

8 January 2016 Broadband Meeting Minutes

Dick White motioned to approve the 8 January 2016 Broadband Meeting Minutes, Rick Smith seconded, unanimously approved.

8 January 2016 SWCCOG Meeting Minutes

Dick White said the verbiage on top of page 6 mentioning “seller plans to purchase” needs to be updated to show “the seller purchased” as this sale was complete.

Dick White motioned to approve the 9 January 2016 SWCCOG Meeting Minutes with the change mentioned, Michelle Nelson seconded, unanimously approved.

26 January 2016 Executive Committee Meeting Minutes

John Egan motioned to approve the 26 January 2016 Executive Committee Meeting Minutes, Andrea Phillips seconded, unanimously approved.

December 2015 Financials

Dick White motioned to approve the December 2015 Financials, John Egan seconded, unanimously approved.

V. Reports

a. Director's Report

4CORE: Miriam Gillow-Wiles gathered 4CORE information to include job descriptions, salary scales, benefits, and the 2016 budget. This information has been reviewed, and with cursory calculations, Miriam thinks both 4CORE and the SWCCOG could save funding and the change could be beneficial for both organizations.

Legislative Tracking: Miriam has been working with Denver Regional and Pikes Peak COGs to understand their processes and policies for legislative work and to easily adapt their policies for the SWCCOG. Jessica Laitsch will be tracking some of the legislation and will send out talking points and a template for COG members if any of the bills move through while Miriam is out of the country between February 8 and 19.

Board Member Handbook: Miriam is working on creating a Board Member Handbook and plans to have this complete for the annual Board Retreat. This will include roles of the Executive Committee members, history, general information, contact information for all the Board Members, and other important information about the SWCCOG.

Leave: Miriam reported that she will be out of the country on PTO February 8-19th and unavailable by phone or email.

b. Broadband Report

Miriam Gillow-Wiles reported that the Broadband Planning process is going along well. The January meeting discussed broadband friendly ordinances and policies that local governments can enact. NeoFiber is working on mapping the physical assets of the region, including SCAN assets (Diane Kruse with NeoFiber has been provided maps for Dove Creek, Dolores, Mancos, San Juan/Silverton, Ignacio, Bayfield, and Pagosa Springs). NeoFiber will be contacting the communities and counties that maintain their own GIS databases for those maps as well. In addition, NeoFiber will be contacting the administration of each organization as well as IT. Diane Kruse will be in the region from March 2-4. She will be meeting with ISPs, public sector people, and eventually the private sector IT. The next Broadband meeting will be held prior to the SWCCOG Board Meeting on March 4th, from 10-11:30 a.m. After this visit and Diane's discussion with the ISPs in early March, the public meeting process will get underway.

c. Transportation Report

TPR: There are two transportation bills being introduced in the house. The first is for the appointment of representatives of the Southern Ute and Ute Mountain Ute Tribes as voting members of the Statewide Transportation Advisory Committee (STAC). The TPR will be sending a letter of support for this bill. The second bill will allow for the STAC to provide advice directly to the Transportation Commission. Ernie Williams suggested that the COG also provide a letter of support as the tribes contribute a lot of funds and should be allowed a vote at STAC.

John Egan motioned to have COG staff create a letter of support for tribal voting at STAC, Dick White seconded, unanimously approved.

Transit:

The Transit Council met on Friday, January 15, 2016. There was discussion about working more closely with groups that would benefit from transit. There was also discussion about the need to improve inter-connectivity between transit systems. A bill has been introduced in the senate to eliminate the use of FASTER fee revenue for transit. The next Transit Council meeting will be held Friday, March 18 at 9:00 a.m. at the Carnegie Building.

d. VISTA's Report (Includes Shared Services)

Shared services project: Shannon Cramer presented a spreadsheet that contains information received from the local governments about various items including: heavy equipment, office supplies, road supplies, and trainings. Shannon identified the need to have a state purchasing agreement for office supplies and contacted the state in order to find some information on getting started with the state program. Accordingly, a representative will be present to answer any questions at the March board meeting. In addition, work has been done to put together CDL and water/wastewater trainings.

Recycling project: Shannon reported progress on the task force's request from the last meeting for a centralized website and educational materials. Contact has been made with multiple local marketing companies to speak with them about what the website might look like and the different aspects it would take to make the educational materials useful. This research also helped develop an idea for how much money to ask from the RREO grant through the CDPHE. With the DoLA 2016 Technical Assistance Grant providing \$15,000 in match funds, with board approval, Shannon will complete the RREO application for \$30,000.

VI. Discussion Items

a. Legislative Committee

Miriam Gillow-Wiles reported that in previous years the COG has had a Legislative Committee to help staff monitor legislation. This legislative season, with a number of bills that will be of importance to the SWCCOG membership, it would be great to have a few board members to call upon as needed. The committee would need to be empowered to act in support of the COG Board if certain legislation were to move quickly. Joe Kirby suggested selecting one city and one county member. Miriam said she will put together a one-page policy document outlining the responsibilities of the committee. John Egan asked that this document be presented at the March board meeting prior to the selection of a Legislative Committee. If legislative issues arise prior to the March meeting and selection of a committee, the COG Executive Committee will handle as necessary.

b. Legislation Update

The board packet included summaries and their fiscal impact for three transportation related bills currently working their way through the legislature that include:

- SB16-011 – Terminate the use FASTER fees for transit
- HB16-1018 – Statewide Transportation Advisory Committee Procedures
- HB16-1031 – Modify Transportation Commission Membership

In addition, there is a bill sponsored by Representative Coram to allow the Southern Ute and Ute Mountain Ute Tribes to vote at the Statewide Transportation Advisory Committee (STAC). Miriam Gillow-Wiles reported that currently, under State Statute, both Tribes are invited to STAC but not allowed to vote.

- HB16-XXXX – Allow Tribes to Vote at Statewide Transportation Advisory Committee

VII. Decision Items

a. Approval of 2015 Final Budget Amendment

This item was previously voted on.

b. DoLA Technical Assistance 2015 Grant Extension

The SWCCOG applied for a grant extension for the 2015 DoLA Technical Assistance Grant. The extension was approved by DoLA with a new end date of June 30, 2016.

Michelle Nelson motioned to approve the DoLA Technical Assistance 2015 Grant Extension, Dick White seconded, unanimously approved.

c. 4CORE Direction

With positive feedback at the January COG board meeting, Miriam Gillow-Wiles requested more information from the 4CORE Board members regarding job descriptions, compensation, salary, and the 2016 budget. After looking through some of the compensation information and looking at organizational charts, Miriam feels there is considerable savings and benefit to be had. However, with the knowledge that 4CORE is currently searching for an Executive Director, Miriam requested further direction from the Board as she is not sure how much more time should be spent if 4CORE succeeds in filling the Executive Director position. Dick White said this is a valuable opportunity to the COG and region worth the time to do further research. Miriam suggested inviting the 4CORE board to the annual board retreat; the board agreed.

d. Retreat Date Selection

Miriam Gillow-Wiles reported that staff will be moving the budget process up from the fall to the summer so the SWCCOG's budget will be finalized before the member's budget processes are in full swing. To start the 2017 budget, a retreat is necessary to set goals. The retreat will include the regularly scheduled board meeting, the broadband meeting, and a meeting with 4CORE. Lunch will be provided. Marsha Porter-Norton was suggested as a facilitator. April and May dates were presented as options.

John Egan motioned to hold the COG Board Retreat on May 6, 2016, Joe Kerby seconded, unanimously approved.

e. Approval to Apply for RREO Grant

The Recycling Taskforce, which was formed from the 2014-2015 RREO Waste Audit Grant, wants to work on educational materials to help drive diversion. A grant opportunity has presented that COG staff would like to apply for. Information about the 2016-2017 RREO Application:

- Applying for \$30,000 with \$15,000 as match from DoLA Technical Assistance 2016 Grant
- Create a centralized website and educational materials for private and public entities
- March 4th application due date, which is also the same day as the next SWCCOG Meeting
- As a precaution, we will advertise an RFP with both \$15,000 and \$45,000 budgets prior to the RREO notification. The RFP will be advertised in late March. The rationale for this is to ensure we are able to spend the DOLA funding before Dec 2016.
- An RREO application was identified in the 2016 Budget

Dick White motioned to have COG staff apply for the RREO Grant, John Egan seconded, unanimously approved.

VIII. Other Items

- a. Community Updates (if time allows)

Time did not allow for community updates.

The meeting was adjourned at 3:37pm

Southwest Colorado Council of Governments

Balance Sheet

As of January 31, 2016

	Jan 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Alpine Bank Account (UR)	68,095.77
Total Checking/Savings	68,095.77
Accounts Receivable	
Accounts Receivable	150,627.72
Total Accounts Receivable	150,627.72
Total Current Assets	218,723.49
TOTAL ASSETS	218,723.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Cards	
Miriam	-1,076.85
Sara	-1,601.89
Total Credit Cards	-2,678.74
Total Credit Cards	-2,678.74
Total Current Liabilities	-2,678.74
Total Liabilities	-2,678.74
Equity	
Opening Balance Equity	43,035.42
Net Income	178,366.81
Total Equity	221,402.23
TOTAL LIABILITIES & EQUITY	218,723.49

Southwest Colorado Council of Governments

Profit & Loss

January 2016

02/29/16

Accrual Basis

	Jan 16
Income	
All Hazards	
2014 SHSP	10,119.47
Total All Hazards	10,119.47
DoLA Grants	
DoLA 7645	8,163.82
DoLA 8010	
DoLA 8010 Grant Match	6,001.00
Total DoLA 8010	6,001.00
Total DoLA Grants	14,164.82
Dues Revenue	
COG Dues	126,202.00
SWTPR Dues	7,679.00
Total Dues Revenue	133,881.00
SCAN Services	
Dark Fiber Leasing	5,064.00
e-TICS	8,400.00
Fiber Equipment Repair Fund	9,754.00
Telecom Service	2,070.00
Total SCAN Services	25,288.00
SJB AAA	1,967.25
SWTPR CDOT Grant	9,050.50
Transit LCC Grant	17,331.66
Total Income	211,802.70
Gross Profit	211,802.70
Expense	
All Hazards Projects	
All Hazards 2014 SHSP	1,744.01
Total All Hazards Projects	1,744.01
Bank Service Charges	48.00
Consulting	4,905.84
Employee/Board Appreciation	81.58
Insurance Expense	
General Liability	2,104.75
Health	1,828.00
HSA	4,000.00
Worker's Compensation	1,674.00
Total Insurance Expense	9,606.75
Internet Connectivity	
Fast Track	900.00
Software	89.00
Internet Connectivity - Other	37.45
Total Internet Connectivity	1,026.45
Meetings	370.28
Office Equipment	902.00
Office Supplies	295.27
Postage and Delivery	5.95
Professional Fees	
Legal	174.16
Professional Fees - Other	65.95
Total Professional Fees	240.11

Profit & Loss

January 2016

	<u>Jan 16</u>
Salary and Wages	
Car Allowance	300.00
Cell Phone Allowance	130.00
Payroll Processing Fee	189.99
Payroll Tax	881.53
Retirement	270.39
Salary and Wages - Other	10,496.54
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Total Salary and Wages	12,268.45
Software Maintenance	1,550.00
Travel Expense	391.20
	<hr/>
Total Expense	33,435.89
	<hr/>
Net Income	178,366.81

Southwest Colorado Council of Governments
Profit & Loss Budget vs. Actual
January 2016

02/29/16

Accrual Basis

	Jan 16	Budget	% of Budget
Income			
All Hazards			
2014 SHSP	10,119.47		
All Hazards - Other	0.00	10,119.47	0.0%
Total All Hazards	10,119.47	10,119.47	100.0%
DoLA Grants			
DoLA 7645	8,163.82		
DoLA 8010			
DoLA 8010 Grant Match	6,001.00	6,000.00	100.0%
Total DoLA 8010	6,001.00	6,000.00	100.0%
DoLA Grants - Other	0.00	536.25	0.0%
Total DoLA Grants	14,164.82	6,536.25	216.7%
Dues Revenue			
COG Dues	126,202.00	126,200.00	100.0%
SWTPR Dues	7,679.00	7,679.00	100.0%
Total Dues Revenue	133,881.00	133,879.00	100.0%
RREO Grant	0.00	0.00	0.0%
SCAN Services			
Dark Fiber Leasing	5,064.00	5,064.00	100.0%
e-TICS	8,400.00	8,400.00	100.0%
Fiber Equipment Repair Fund	9,754.00	9,754.00	100.0%
Telecom Service	2,070.00	2,070.00	100.0%
Total SCAN Services	25,288.00	25,288.00	100.0%
SJB AAA	1,967.25	0.00	100.0%
SWTPR CDOT Grant	9,050.50	0.00	100.0%
Transit LCC Grant	17,331.66	0.00	100.0%
Total Income	211,802.70	175,822.72	120.5%
Gross Profit	211,802.70	175,822.72	120.5%
Expense			
Advertising and Promotion	0.00	0.00	0.0%
All Hazards Projects			
All Hazards 2014 SHSP	1,744.01		
All Hazards Projects - Other	0.00	1,744.01	0.0%
Total All Hazards Projects	1,744.01	1,744.01	100.0%
AmeriCorp VISTA	0.00	0.00	0.0%
Bank Service Charges	48.00	48.00	100.0%
Consulting	4,905.84	4,905.84	100.0%
Employee/Board Appreciation	81.58	0.00	100.0%
Insurance Expense			
General Liability	2,104.75	2,104.75	100.0%
Health	1,828.00	1,828.00	100.0%
HSA	4,000.00	4,000.00	100.0%
Worker's Compensation	1,674.00	1,674.00	100.0%
Total Insurance Expense	9,606.75	9,606.75	100.0%
Internet Connectivity			
Data Back-up	0.00	0.00	0.0%
Fast Track	900.00	900.00	100.0%
Software	89.00	89.00	100.0%
Internet Connectivity - Other	37.45	37.45	100.0%
Total Internet Connectivity	1,026.45	1,026.45	100.0%
Meetings	370.28	370.28	100.0%
Membership Fees	0.00	0.00	0.0%
Office Equipment	902.00	902.00	100.0%
Office Supplies	295.27	295.27	100.0%
Postage and Delivery	5.95	5.95	100.0%

Southwest Colorado Council of Governments
Profit & Loss Budget vs. Actual
January 2016

02/29/16

Accrual Basis

	Jan 16	Budget	% of Budget
Professional Fees			
Audit Fees	0.00	0.00	0.0%
Legal	174.16	174.16	100.0%
QuickBooks/Bookkeeper	0.00	0.00	0.0%
Professional Fees - Other	65.95	65.95	100.0%
Total Professional Fees	240.11	240.11	100.0%
Rent Expense	0.00	0.00	0.0%
RREO Equipment	0.00	0.00	0.0%
Salary and Wages			
Car Allowance	300.00	300.00	100.0%
Cell Phone Allowance	130.00	130.00	100.0%
Payroll Processing Fee	189.99	189.99	100.0%
Payroll Tax	881.53	881.53	100.0%
Retirement	270.39	270.39	100.0%
Salary and Wages - Other	10,496.54	10,496.54	100.0%
Total Salary and Wages	12,268.45	12,268.45	100.0%
SCAN Services Expense			
Dark Fiber Lease	0.00	0.00	0.0%
Fiber Equipment Repair	0.00	0.00	0.0%
Total SCAN Services Expense	0.00	0.00	0.0%
Software Maintenance	1,550.00	1,550.00	100.0%
Travel Expense	391.20	391.20	100.0%
Total Expense	33,435.89	33,354.31	100.2%
Net Income	178,366.81	142,468.41	125.2%

Reports

Director's Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 4 March 2016

Comments: Vacation in Laos was absolutely phenomenal. I had a fantastic time, trekking through the jungle, staying in a 1200sqft treehouse, seeing very elusive and endangered gibbons, traveling down the Mekong (which has origins in Tibet and is the second most biodiverse river system in the world) for two days. We also spent time in Luang Prabang, a world heritage site, former Laotian Royal Capitol, and former French Colonial Capitol with an emphasis on local crafts and trades for the local Hill Tribes. The weather was 85 and sunny, with slight humidity (though high humidity compared to SW Colorado).

After getting back from Laos, I spent a few days in Denver working with Representative Coram and Representative Brown on the Tribal Voting at STAC legislation. I also caught up with Eric Bergman of CCI to discuss broadband legislation. See legislative update for more details.

Dolores County Visit

Monday, March 7th the Executive Committee will be visiting Dolores County, including the Senior Center, from 1:30-5:30. Anybody else is welcome to attend, we will have a seven passenger vehicle so there is room for two more. Please let me know asap if you would like to attend, we will be leaving at 11:30 and returning about 7:30.

Cool and Connected – USDA Broadband and Sustainable Community Development

A letter of interest was submitted on Wednesday Feb 24th. This is a program to help communities revitalize their downtowns through broadband. From the announcement:

“USDA Rural Utilities Service Administrator Brandon McBride encouraged communities interested in using broadband service to help revitalize small-town main streets and promote economic development to apply for Cool & Connected, a pilot program sponsored by USDA Rural Utilities Service and the U.S. Environmental Protection Agency Office of Sustainable Communities.

Through Cool & Connected, a team of experts will help community members develop strategies and an action plan for using planned or existing broadband service to promote smart, sustainable community development.”

Broadband Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 4 March 2016

Comments: NeoFiber was in the region on March 3rd and 4th this week. Diane and Steve met with the ISPs this trip. The community outreach meetings for local governments and economic development groups will be March 29-30. We will set up a schedule and send out invites.

The rest of the Broadband report will be verbal.

Legislative Update

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: 4 March 2016

Comments: Below is the status of the following bills as of February 26, 2016:

SB16-011 – Terminate the use FASTER fees for transit:
Postponed indefinitely in House committee

HB16-1018 – Statewide Transportation Advisory Committee Procedures:
Sent unamended to the Governor

HB16-1031 – Modify Transportation Commission Membership:
Referred from House Committee on Transportation and Energy to House
Committee on Appropriations

HB16-1169 – Allow Tribes to Vote at Statewide Transportation Advisory
Committee:
Assigned to Senate Committee on Transportation, Staff will testify when it is
scheduled.

Transportation Report

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: 4 March 2016

Comments: Transportation:

The TPR met on Friday, February 5, 2016. There was discussion about federal and state funding opportunities including:

- FAST Act Legislation
- The Federal Lands Access Program
- The Transportation Alternatives Program

There were also updates about the awards for FASTER capital project and Safe Routes to School funding.

CDOT gave a presentation about their budget process.

Updates on state legislation regarding transportation will be included in the legislative update.

The next TPR meeting will be held Friday, April 1, 2016 from 9 am -12 pm at the Carnegie Building.

Transit:

The next Transit Council meeting will be held Friday, March 18 at 9:00 a.m. at the Carnegie Building.



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

February 10, 2016

Senator Roberts
Representative Coram
Representative Brown
200 East Colfax
Denver, CO 80203

RE: HB16-1169

Dear Senator Roberts, Representative Coram, and Representative Brown,

The Southwest Colorado Council of Governments (SWCCOG) is located in the Southwest corner of the state. The mission of the SWCCOG is to provide regional leadership on behalf of governments throughout Southwest Colorado by defining regional issues, advocating for mutual goals, and administering regional programs. Of great concern to the region is the strength of the transportation network.

Our region includes the Counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan and the municipalities of the Cities of Cortez and Durango and the Towns of Bayfield, Dolores, Dove Creek, Ignacio, Mancos, Pagosa Springs, Rico, and Silverton; as well as the two Native American reservations of the Southern Ute and the Ute Mountain Ute Indian Tribes.

The SWCCOG fully supports HB16-1169 as both the Southern Ute Indian and the Ute Mountain Ute Indian Tribes have a long history of working with their neighboring communities, counties, the Colorado Department of Transportation, the Southwest Transportation Planning Region (TPR), the SWCCOG, and attending the Statewide Transportation Advisory Committee (STAC). There are numerous state and US highways that run through both reservations, and as a result are of great importance to the region's transportation network. The Tribes partner with the various state and local agencies to address transportation needs throughout their respective reservations to the benefit of both Tribal and Non-Tribal populations in the region. Not only do the Southern Ute and Ute Mountain Utes collaborate and participate at the SWTPR and the STAC; the Tribes provide funding for transportation projects to upgrade the state highway system within the exterior boundaries of both reservations.

Representatives from both the Southern Ute and Ute Mountain Ute Tribes have been participants at the Statewide Transportation Advisory Committee (STAC) for many years. However, under current state law, the Tribes are unable to officially vote at the STAC. House Bill 16-1169 would change this, allowing both Tribes a vote at STAC. In light of the ongoing and valuable partnerships with the SWTPR, CDOT, and the STAC we urge the passage of this law that will provide the ability of both Tribes to vote at STAC.

In conclusion, the SWCCOG and its membership are in support of HB16-1169 and we appreciate your assistance in this bill.

Thank you,

Andrea Phillips, Town Administrator, Mancos
SWCCOG Chair

VISTA Report

To: SWCCOG Board of Directors

From: Shannon Cramer

Date: 4 March 2016

Comments: Shared Services

The update for this project is that a representative from the state of Colorado purchasing department will be calling in to give a presentation on their contracts. The representative will give a short overview and answer any questions board members have.

Comments: Recycling

During this month most of my time has been spent on the CDPHE RREO Grant application. With the help of other staff members, I have been collecting the necessary information and arranging it per CDPHE instructions. The grant application is due March 4, 2016.

Discussion Items

SWCCOG-4CORE Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 4 March 2016

Comments: Attached is the breakdown between personnel line items between the SWCCOG and 4CORE. The first page is the existing budgets for 2016 with a few notes, the second page is a rough proposal with budgets combined along with cost savings. I met with two of the 4CORE Board members to discuss the cost savings, they thought the cost savings under personnel were a reason to delve deeper into bringing 4CORE under the SWCCOG umbrella.

4CORE has also suspended their Executive Director search but hired a Program Director position at 0.5FTE. This is a positive step for 4CORE, but also if the SWCCOG and 4CORE want to move forward.

On April 1st at 12:30, the SWCCOG Board and the 4CORE Board is tentatively planning on meeting to discuss common goals and further steps.

SWCCOG - 4CORE Budget Comparison

Existing 2016 Budgets

Personnel

	4CORE Budget	Notes	SWCCOG Budget	Notes
<i>ED Salary</i>	\$ 45,000		\$ 69,735	
ED Insurance	\$ 4,800	400/month	\$ 8,729	H.S.A. and insurance
ED Retirement			\$ 3,554	5% of Salary
<i>Program Director</i>	\$ 20,000	New Hire for 4CORE, 20hrs		
PM Insurance	\$ 2,400	200/month		
PM Retirement				
<i>EPA - Program Coordinator</i>	\$ 14,300	20hrs/week, 16.25/hour		
EPA PC Insurance				
EPA PC Retirement				
<i>Transportation</i>			\$ 21,079	\$15/hour, PT No Benes
Transport. Insur				
Transport. Retire				
<i>Administration</i>			\$ 10,140	\$15/hr, up to 13hrs/week, PT No benes
Admin Insurance				
Admin Retirement				
<i>Accounting</i>	\$ 15,500	10hr/week	\$ 58,406	
Acct Insurance			\$ 15,488	H.S.A. and insurance
Acct Retirement				
<i>Marketing</i>	\$ 25,000	13hrs/week		
Marketing Insur				
Marketing Retire				
Personnel Costs/Year	\$ 127,000		\$ 187,131	

4CORE Under SWCCOG Umbrella Budget Comparison

Full Calendar Year based on 2016 Budgets

Personnel

	4CORE	SWCCOG	Notes	
<i>ED Salary</i>	\$ 10,000	\$ 69,735		
ED Insurance	\$ 2,182	\$ 6,547	H.S.A. and insurance, 4CORE = 25%	
ED Retirement	\$ 997	\$ 2,990	5% of Salary, 4CORE = 25%	
<i>Program Director</i>	\$ 20,000		20hr/week, not bene elig under COG, will need contract	
PD Insurance	\$ 1,200		1/2 of normal insurance costs	
PD Retirement				
<i>Alt Fuels Program Coordinator</i>	\$ 16,900		20hrs/week, 16.25/hour	Combine Alt Fuels and Transportation Position
PC Insurance	\$ 5,761		H.S.A. and Insurance, 4CORE 65%, COG 35%	
PC Retirement	\$ 879			
<i>Transportation</i>		\$ 10,140	12/hrs week, 16.25/hr	New Hire
Transport. Insur		\$ 3,055	H.S.A. and Insurance, 4CORE 65%, COG 35%	
Transport. Retire		\$ 473		
<i>Administration</i>	\$ 6,760	\$ 6,760	20hr/week, 10hrs/week per program	
Admin Insurance				
Admin Retirement				
<i>Accounting</i>	\$ 5,000	\$ 58,406	10hrs/week	
Acct Insurance	\$ 3,872	\$ 11,616	H.S.A. and insurance, 4CORE = 25%	
Acct Retirement	\$ 792.58	\$ 2,378	COG 75%, 4CORE 25%	
<i>Marketing Contract</i>	\$ 7,280		7hrs/week, transition some of the work to the Admin position under the COG	
Marketing Insur				
Marketing Retire				
<i>EPA Program Coordinator</i>	\$ 14,300		20/hrs week, 16.25/hr, position ends 9/2016 unless new grant received. EPA grant covers this position	
PM Insurance				
PM Retirement				
Personnel Costs/Year	\$ 95,923	\$ 172,100		
Savings/Year	\$ 31,077	\$ 15,031		

Decision Items

Legislative Review Committee Policy

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 4 March 2016

Comments: This is the first draft of the Legislative Review Committee Policy. After asking both Pikes Peak and Denver Regional COGs, who do not have a structured legislative policy, and a lot of internet research, this is the first draft of the policy. Ultimately, the document is set to guide how the legislative review committee and staff work together on the legislative work, and can be amended as needed.

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS

LEGISLATIVE REVIEW COMMITTEE
POLICY



Adopted: DD MM YYYY

OVERVIEW OF THE LEGISLATIVE REVIEW COMMITTEE

The Legislative Review Committee (LRC) is a representative group of SWCCOG members that reviews and reacts to proposed legislation on behalf of the SWCCOG membership as a whole. The Legislative Committee monitors, evaluates and recommends to the Board positions on Regional, State and Federal proposed legislation and regulations. This committee may need to act on proposed legislation faster than the SWCCOG Board can meet and therefore is expected to guide SWCCOG staff in reactions to legislation as the need arises.

The Legislative Committee reviews and makes recommendations to the membership regarding proposed legislation with potential effects on the local governments in the SWCCOG's geographic area. The Legislative Committee may also recommend the formulation of legislation and policies to address problems and issues raised by SWCCOG members and any of the projects or programs under the SWCCOG.

The Legislative Review Committee should be made up of the following:

- Member of the Executive Committee
- Representative of a County
- Representative of a Municipality

ROLE OF THE LEGISLATIVE REVIEW COMMITTEE

The Staff will work with the Legislative Review Committee to do the following:

- Review legislation and proposed regulations
- Track legislation and proposed legislation
- Create policy positions to be approved by the SWCCOG Board
- Guidance for staff on how/if to react to legislation, both within the regular board meeting schedule and in between Board Meetings as necessary.
- Review policy positions, letters of support or opposition, and other documents as needed.
- Recommend policy positions to the SWCCOG Board
- If legislation relates to program or projects of the SWCCOG, work staff and the appropriate advisory committee members to review policy

Staff and the LRC will work with Tribal, federal, and state partners to track, support/oppose, educate, and convey SWCCOG policy on legislation or regulations that may impact the SWCCOG communities and counties.

If legislation or regulations are proposed that place members of the SWCCOG in conflict, the LRC will help guide Staff and the Board as to the best course of action. In some cases, that may be no action.